Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**BHAGWAN BABA ARTS AND COMMERCE COLLEGE**
Name of the head of the Institution	**SHAMRAO BADE**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07260221426**
Mobile no.	**9421397238**
Registered Email	**bbcollegelonar@gmail.com**
Alternate Email	**psnalinde@gmail.com**
Address	**Mantha Bypass**
City/Town	**Lonar**
State/UT	**Maharashtra**
Pincode	**443302**
2. Institutional Status	

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**P. S.Nalinde**
Phone no/Alternate Phone no.	**07260221426**
Mobile no.	**9765026853**
Registered Email	**psnalinde@gmail.com**
Alternate Email	**rrashwinkumar@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://bbclonar.ac.in/pdf/AQAR_2018-19.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://bbclonar.ac.in/pdf/Academic%20Calendar%202019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C++**	**66.50**	**2004**	**03-May-2004**	**03-May-2009**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**05-Jul-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Certificate Course in Banking and Finance	**08-Jul-2019 30**	**35**
Quiz Competition	**08-Jan-2020**	**50**

	1	
Debate Competition	10-Jan-2020 1	40
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 NIL	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Submitted IIQA and SSR to NAAC

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
NAAC Accreditation	Submitted IIQA and SSR to NAAC
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory	**No**

body ?	
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	03-Jan-2020
17. Does the Institution have Management Information System ?	No

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Part B

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CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has developed a structured mechanism for planned and effective implementation of the curriculum and documentation. As an affiliated college, the curriculum designed by the University is followed. The IQAC monitors the implementations of the curriculum according to teaching plan and also monitors, adherence to and completion of work schedules, supervises the taught curriculum at classroom level. It monitors, and evaluates the curriculum implementation, provides support services and resources to faculty, encourages the faculty for skills development. The college has explicit, coherent, sequenced plan for curriculum delivery across the year at the college which makes clear what and when teachers should teach and student should learn. At the beginning of the year, departmental meetings are held and curriculum delivery plan is formed, term and units plans, classroom teaching and regular assessment of students progress in relation to curriculum expectations has been achieved. For documented plan, Lesson plan, Unit plan are made. Short term plan maintaining a regular, weekly dairy that records planned and unplanned work is done by the teachers. Time table committee frames a class timetable, displays in each classroom, and a copy of it also circulated to principal and every subject teacher. In the curriculum delivery a strong focus is given on critical and creative thinking, personal and social capability, ethical behavior and intercultural understanding. The focus is given on strength -based approach of recognizing, and valuing and building on students existing knowledge and skills. Critical thinking, Problem solving method is used. By the guidelines of the University and BOS batch of 20 students is formed in English subject and special teaching period are allowed in the timetable. The topics related to cross cultural issues are taught with special attention. The faculty makes collective as well as individual curriculum planning, assessment tasks, monitors the learners. At the beginning of the session a diagnostic test is taken for new admitted students and slow learners and advanced learners are identified and guided. Remedial lessons are arranged for slow learners and special guidance is given to advance learners. The college arranges subject expert's visits to provide support to the faculty and students. The principal encourages teacher to attend meetings and workshop organized by facilitators

and other relevant stakeholders. In the world of modern technology we follow many ICT tools. In teaching learning process, we use e-learning software and resources; prepare P.P.T, videos, Google Classroom etc. At the end of the session the college takes feedback from various stakeholders. The analysis is done and certain types of measures are taken for improving curriculum delivery and for its implementation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Certificate Course in Banking and Finance	-	08/07/2019	30	employabil ity	-

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	27/12/2021
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	-	14/06/2018
BCom	-	14/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	35	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	Nill
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No

Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

No feeback has been taken due to Covid-19

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	-	480	277	277
BCom	-	360	49	49
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	326	Nill	10	Nill	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
10	10	3	2	Nill	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is an art to share knowledgeable thoughts with others. A mentor plays a role to guide, to give advice, and to support the mentee. A mentor is a person who has professional and life experience and who voluntarily agrees to help a mentee's development skills, competencies. A mentor is an adviser and role model who is willing to invest in the mentee's personal growth and professional development. In a board sense, a mentor is someone who takes a special interest in helping another person's development. The institution believes in the system of Mentor- Mentee. The students, who appear for UG level don't have knowledge of higher education. Because of the objectives of higher education are different from the primary and secondary education. In the beginning of the session every teacher is assigned few students for guidance. Following tasks are assigned to the mentor. (1) The mentor advices to the mentee about their all round development. (2) Identify the skills, knowledge or goals that the mentor wants to achieve and communicate them. (3) Bring up new topics that are important to mentee at any point and give feedback. (4) Give advice and guidance, share ideas, and provide

feedback. (5) Mentor solves the problem of students, assigned to him about scholarship, examination forms and any other matter related to curriculum and syllabus. (6) Give personal counseling to backward students. (7) Mentor tells about future job opportunities and various competitive examinations after graduation. (8) Guidance is also given about competitive examination. Mentors provide students with important information about college preparatory courses, financial aid and the college admission process. (9) Mentoring to the first year students more likely to return to college for a second year. Mentoring by college faculty has a positive impact on student's persistence and academic achievement in college and helps, prepare them to be successful in professional carriers.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
326	10	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	10	3	Nill	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	-	I	01/11/2018	23/01/2019
BA	-	II	28/04/2019	14/08/2019
BA	-	III	01/11/2018	25/02/2019
BA	-	IV	28/04/2019	14/08/2019
BCom	-	I	01/11/2018	10/01/2019
BCom	-	II	28/04/2019	10/08/2019
BCom	-	III	01/11/2018	15/02/2019
BCom	-	IV	28/04/2019	03/08/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows regularity in assessment frequency in unit testing, diagnosis of learning gaps, use of corrective measures, retesting and feedback of evidence of teachers and students for their self valuation. There are varies measures are taken for all round development of students such as intellectual, physical, social, personal qualities, interest, attitudes and values. The

information regarding evaluations process is also given to the parents in parents meeting. Teaching plan contain evaluation precedence. Orientation on changes and amendments in the evaluation process through tutorial meetings is done, display in the college and department notice board. Evaluation or assessment of student learning is done through following ways: (1) Diagnostic Assessment:- It is done before the teaching in actual course content. It is used to check student previous knowledge and skill level it helps the faculty in planning the lecture. (2) Formative Assessment:- It is done during the teaching. The feedback is utilized for guiding teachers to improve learning. 3) Summative Assessment: It is done at the end of semester it sums up what students have learnt. These assessments are evaluative, and the teacher summaries report assessment results. Unit Tests, interviews, group discussions, home Assignments are other process of internal assessment. The students are evaluated by their attendance, disciplines, behavior, curricular, extra-curricular activities and by overall performance. The institution has its own system of evaluation as well as it follows the process prescribed by the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the session 2019-2020 the college opened on 10 June 2019. At the beginning of the session the Academic calendar was prepared. It was strictly based on Academic calendar of SGB University. College admissions were started from 30 June 2019. The Actual teaching was started from 01July 2019. The birth and death Anniversary of various national leaders, the National and the International days were celebrated according the academic calendar. Unit tests, home assignment and viva of various subjects were conducted. The university examination of the first and third semester was held according to the time table given by university. In second term all schedule was arranged accordingly. Teaching and learning process was conducted strictly adherence to the Academic calendar. The Annual Gathering of the college, Death Anniversary of Sant Bhagwan Baba, Inter University Level Debate Competition was arranged from 9 January to 11January 2020. In the second session unit tests, home assignments, viva and interval examination was arranged according to the Annual calendar. At the last week of March, send of was given to final year students. The Examination of the Ex-students and currents semester was held according to time table of the university. All the meetings of various committees and departments were held according to the Calendar. All the activities and curricular and extra-curricular activities, programmes, meetings exams, were conducted according to the Academic calendar prepared at the beginning of the session.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.bbclonar.ac.in/pdf/Course_Outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
-	BA	-	26	26	100
-	BCom	-	27	26	96.3
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

   https://www.bbclonar.ac.in/pdf/Students%20Satisfaction%20Survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	00	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	29/12/2021

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	27/12/2021	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	27/12/2021

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	0	Nill	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	3
Marathi	4
History	3
Political Science	1
Commerce	6
Lib. Science	3
Phy. Education	Nill
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	-	Nill	0	-	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	-	-	Nill	Nill	Nill	-
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	26	Nill	Nill
Presented papers	1	8	Nill	Nill
Resource persons	Nill	2	Nill	Nill
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Womens Day	LMA	4	80
Cleanliness Drive	MTDC, LMC	8	160
Sexaul Harrasement	LBA	3	75

Workshop			
Voter Awaeness	Tahesil Lonar	4	136
Diaster Management	Tahesil Lonar	3	65

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	-	-	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gender Issue	LMA	Workshop	3	61
Swacha Bharat	MTDC, Mucipal Corporation, ASI	Cleanliness Drive	8	151
AIDS Awareness	Rural Health Centre	workshop	4	107

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	-	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	-	-	Nill	Nill	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	-	Nill

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
45000	42757

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Partially	NIL	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3091	346322	183	45249	3274	391571
Reference Books	238	58651	Nill	Nill	238	58651
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	28/01/2020
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	8	0	1	0	1	4	4	50	0

Added	0	0	1	1	0	0	0	50	0
Total	8	0	2	1	1	4	4	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
20000	19000	35000	19000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There is a systematic Procedure for the purchase as well as maintenance of the infrastructures faculties, including all sorts of equipments. First the proposal is submitted and its evaluation is done by the college office. It and must get the approval by the principal and then quotation are invited. The college administrative officer regularly monitors and supervises the available infrastructure to ensure, it clean, fair and the maintained. In the library there are two people including libration who regularly monitor the condition of library stock, maintain rare book collection, issues and the books. Library cards are issued to students. Institution has constituted library advisory committee for effective accessibility and maintenance. It looks various aspects like, purchasing of new books, renewal of journals, maintain and update records in library, address issues and grievances pertaining to library facilities. The maintenance of the reading room and stock verification of library books is done regularly by library staff. Book binding done for damaged books to prevent further damage. The sports department is very active and encourages students to participate in various sports activities, along with training and coordinating various sports in the college. The equipments like generates, water pumps, water purifier and water cooler are also taken care. Fire extinguishers have been installed at identified locations. The class rooms and the related system are maintained with the corresponding service provides.Maintains of electrical and plumbing is done with the help of local skilled mechanics and the expenditure is done form budget gained by college from different sources. CCTV cameras are installed in the campus. The campus maintenance is monitored through surveillance cameras. The water tanks are cleaned in regular interval by the peon. The institution has spacious classrooms which have sufficient and lights and furniture. It is repaired or damaged, carpenter, electricians carry out the maintenance. The maintenance and cleaning of the classroom and furniture are done with the efforts of non teaching staff and in major cases the college gives work of maintenance to outside workers. For the maintenance and repair of computers, the college takes assistance of special technical experts. Electrification and water supply system of the institution is being regularly monitored and maintained. - College campus maintenance is monitored through regular inspection. AMC (Annual Maintenance Contract) is provided for

the service provides. The college takes efforts to keep available infrastructure in line with its academic growth. Timely actions are taken to develop physical and technical infrastructural facilities for effective implementation of curricular, co-curricular and extra-curricular activities.

https://www.bbclonar.ac.in/pdf/procedure_and_policies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	GOI	202	339768
b)International	NIL	Nill	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring	30/06/2019	326	Teaching Staff
Personal Councelling	02/08/2019	150	Teaching Staff
Remidial Coaching	25/07/2019	56	Teaching Staff
Yoga, Meditation	21/06/2019	49	Patanjali Yogpith
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	6

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus

Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	2	B. Com	Commerce	SRT, Nanded	MBA
2020	1	B. Com	Commerce	L. B. S. College, Partur	M. Com
2020	1	B. Com	Commerce	Sai Institute, Aurangbad	M. Com
2020	2	B. Com	Commerce	M. E. S. College, Mehkar	M. Com
2020	1	B. A.	ENG	Sarawati Social Work College, Washim	MSW
2020	2	B. A.	History	L. B. S. College, Partur	M. A.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Debate Competition	University	42
Annual Gathering	Institution	70
Elocution Competition	Institution	4
Athletics	Institution	25
Weight Lifting	Institution	2
Kabbadi	Institution	25
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international

level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	NIL

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college took initiative in forming student council. According to the rules and regulations of university, every year student council in the college is formed. The process of selection is on merit basis, the student with high percentage in the last year exam is selected as a class representative. From NSS and cultural department one representative is selected. The principal nominates two girls' representatives one from open and other from reserve category. The student council of the college works for all activities. The student council has a significant role to play in academic administrative working of the institution. It also helps to develop leadership qualities and certain other life values among the students. The council has been actively involved in setting academic and administrative culture of our institution. The council members have been actively involved in hosting various socio-cultural events in the premises. The college Annual Gathering is organized every year with help of the student council. Every activity organized in the area of cultural, social, religious, is actively handled by the council. Birth, death anniversaries and National, International days are celebrated during the year with the help of student council. The student council takes initiative for conservation of environment. It looks into the matter relating to tree plantation in college campus, in the city and in surrounding. Lonar has a heritage of the world famous crater there are various temples and monuments. The council observe, take care of these entire historical heritage. Cleanliness programmes, social awareness programmes also held by the council. Student council plays a major role in learning about democracy and develops leadership among students. The student council provides effective medium for communication between students and the college administration it plays major role in student welfare, and act as an important event organizing body. The student council brings forward the problems, difficulties and suggestion of the students with respect to the faculty, subjects, syllabus and other things related to education. It helps students, share ideas, interests and concerns with teachers and the principal. It organizes cultural functions with college permission, rallies on community awareness, encourage participation in voluntary work and community service. Thus the student council of the institution is very active and transparent in structure and helpful in development of student and the institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution believes in decentralization and participative management. It enhances capacity and democratic participation, and when resources are distributed equally. Decentralization has the capacity to improve quality of teaching and learning, administration. The college distributes tasks and administrative responsibility among the staff. The management allows the staff to take part in decision making process, arrange meeting of staff and their suggestions are appreciated and implemented. Is the last academic year, at the beginning of session, a meeting was held under the chairmanship of the principal for constituting different committees for smoothly and efficiently functioning of the institution. Every committee has given the rights to take decisions and implement it. Head of every department has rights to prepare their academic calendar and teaching plan. The head monitor each and every activity of the departments. All the faculty members have given the freedom relating to order or to purchase any study material or required instruments for the academic development, with consulting the authority. In the case of the administrative work, the Office superintendent is the prime authority. Under the Office superintendent, all the non-teaching staff work, all the new circulars from the University and the government are communicated and discussed with the office staff. Therefore, there is a good work culture between the teaching and the non-teaching staff. The NSS and Physical department decide and take decisions of their own and convey to the principal. The NSS has authority to conduct its camps, and economic freedom for expenses. The feedback of various stakeholders life students, teachers, parents and alumni are also taken and implemented while taking decisions. To promote education all sections of people in academic, social, political and aiming to develop a responsible management. At the same time, decentralization is seen as a means of improving the efficiency of education system and the quality of educational services. At various levels the college grooms the leadership. Governing body, Management, Principal, IQAC Members, Steering committee, teaching staff, non-teaching staff, supporting staff, student council, stakeholders, alumni and various committees jointly empowered to propose, design, formulate and execute their plans within the frame work of governance. The Academic, Administrative, NSS, IQAC all are working together for the smooth running and over all functioning of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Every year the admission to the UG level starts after the result of H.S.C. For the purpose of admission committee is formed. All the admissions are given according to rulers and regulations of SGB University. In the session 2019-2020, the college opened on 10

	June and the admission process started on 25 June. The Brochure of the college is given to the all students who are seeking admission in the college. The admission are given to students on first come serve bases. The fees for the admissions are according to university structure.
Industry Interaction / Collaboration	The strategies undertaken for quality improvement in college industry interface are 1) Collaboration with Banks for students training, 2) Inviting experts from industries to deliver lecture on entrepreneurship development. 3) Organizing industrial visits for student. 4) Campus development.
Human Resource Management	The strategies undertaken for quality improvement in Human Resource Management are: 1) Planning for deployment of human resources for optimum efficiency 2) Mutual sharing of faculty within the collaborating institutions. 3) Inviting guest lectures and peers. 4) Sharing of responsibilities for implementation of academic and extension activities.
Library, ICT and Physical Infrastructure / Instrumentation	At the begging of the session, we introduce the students about the college library. All admitted students are given passbook of library. The record of issue and return is kept. Student and teachers can give recommendation for new arrivals of books, journals and magazines. The requests are examined and process forward. Management is keen to purchasing new books to library to improve the quality of both teaching and learning. There is adequate sitting arrangement in library for students and teachers. Physical infrastructure is carefully handled and monitored by the physical director.
Research and Development	In higher education research is very important. Research, development, and innovation are forefront in the institution. At graduation level, planning, observation, co-operation and guidance is very important. In the area of research and development, there is free atmosphere in the institution. The teachers are encouraged to attend conferences, seminars, workshops, symposia. Research papers are published in various state, national,

	international journals, and numbers of faculties having their M.Phil. and Ph.D. some are registered for Ph.D. There is a research committee in the institution for promoting, guidance and encouragement in the area of research and development.
Examination and Evaluation	The college adopted modern approach in examination and evaluation system. A variety of assessments tools are used in the examination and evaluation process for students of UG. For this purpose, tutorials, assignments, debate, quizzes, presentation, projects, practical test, viva-voce and other modern tools are used. Form the last two years SGB University adopted semester based system. Another thing is that the University also introduced choice base credit system. For university examination question bank, old question papers are also provided to the students. Overall, the process of examination and evaluation is regular, time bound and transparent.
Teaching and Learning	In higher education teaching and learning has its own characteristics. Generally lecture method is used. But in our institution we follow various methods of teaching i. e., participative learning and problem solving method are used. Instead of the conventional talk and chalk methods, teachers use power point presentations in their classroom session to make it more interesting. In the beginning of the year every department form its own departmental timetable. Every activity is organized according to the timetable. Learning process is evaluated by taking seminars and unit tests. Google Classroom is formed by some teachers for students.
Curriculum Development	As an affiliated college, we follow the syllabus curriculum/syllabus designed by S.G.B. University. In development of curriculum the college is not directly involve, but some teachers of the college who are working in a board of studies in university are directly related to curriculum framing. Dr. R.N. Borse who is working as chairman of Business Economics works for curriculum design and development. Under his chairmanship curriculum syllabus of all semester of B.com is designed. In feedback, certain types of

E-governace area	Details
suggestion given by students, teachers are also taken into consideration. These suggestions always conveyed to syllabus forming bodies of the university.	

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	In our institution some type of administration is done by using ICT. Among them we fill scholarship forms online. Salary bills of the employees are also sent through online to the Joint Director. We use ICT for sending E-mails, online forms, letters, NSS reports. Feedback of students, teachers, parents and alumni is taken by using Google Form. Whatsapps, E-mails and other forms of E-governance are used for forwarding quick and smooth information.
Student Admission and Support	We are living in the world of ICT. In every sector of life technology is used. The institution follows E-governance in students' admission. The list of students and information is who are admitted in the college in sent online to the university. The financial support given by the government through scholarship is directly credited into the bank accounts of the students. All scholarship holders fill their forms online on the web provided by the government.
Examination	The college conducts examination according to rules and regulations of SGB University. Since last two years, the university introduced semester pattern. All questions papers are sent online before the commencement of the paper by the university examination cell. The college has its own computerized system to access and download online question papers. Internal and external marks of students are also filled on online portal of the university. The mark memo of examination is also downloaded on University website. Forms of the students who apply for revaluation/ rechecking of papers are also filled on online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nill

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	NIL	NIL	28/12/2021	29/12/2021	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	1	18/05/2020	03/06/2020	15

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the college are audited regularly. The college undergoes two types of audits. Internal Audits: Internal audit is done by the Chartered Accountant, Ramesh Choudhary and Company, Akola. After verifying the ledger and the cash books and original receipts of the institution audit is done. There is no objection pointed out during the last years by the internal auditor. The auditor certifies the financial statement of the institute and issues reports. External Audit. Various governments department usually verify the funds received and disbursed by the college in this respect, following are the external auditor. Audit by Auditor Chartered Accountant Ramesh Choudhary Company, Akola. Audit by the State Government of Finance Department. Scholarship Audit EBC. Audit. Assessment Audit External Audit is conducted by the government. Government Department of Higher Education Maharashtra through

Joint- Director of Higher Education, Amravati region, Amravati. It completes regularly the assessment of salary and non salary expenditure and fixes the grants of the college by verifying the records of expenditure incurred.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Computer Facilities 2) Green Campus 3) Internet Facilities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Debate Competition	10/01/2020	10/01/2020	10/01/2020	42
2020	District level Debate Competition	27/01/2020	27/01/2020	27/01/2020	25
2020	Quiz Competition	10/02/2020	10/02/2020	10/12/2021	60
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Savitribai Fule Jayanti/ Mahila Mukti Din	03/01/2020	03/01/2020	43	107
National Youth Day/ Jijau Jayanti	12/01/2020	12/01/2020	35	115
International Women's Day	08/03/2020	08/03/2020	25	80

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/08/2019	15	Swachta Abhiyan	Cleanliness	140
2019	1	1	20/08/2019	15	Voter Registration	Voter Awareness	150
2020	1	1	05/02/2020	5	Road Safety	Road Safety Awareness	40
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct Hand Book	04/07/2018	The Institution has its own rules and regulations and Code of Conduct Hand Book for its stakeholders. The institution provides the book to all admitted students and for the

staff. It is also displayed on the notice board. They are strictly followed and implemented. The management and the principal observe, follow the rules and regulations. In the session its follow up is taken and certain suggestions and feedback given by the stakeholders are taken into consideration for the next session.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Sadbhavana Din	20/08/2019	20/08/2019	65
The World Tourism Day	24/09/2019	24/09/2019	75
The World Non-Violence Day	02/10/2019	02/10/2019	80
Vachan Prerarna Din	15/10/2019	15/10/2019	60
National Integration Day	31/10/2019	31/10/2019	50
Constitution day	26/11/2019	26/11/2019	62
The World Aids Day	01/12/2019	01/12/2021	75
The Womens Day	08/03/2020	08/05/2020	55
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Tree plantation in campus 2. Cleanliness Drive 3. Plastic Free Camps 4. Pollution Free Campus. 5. Save Energy Campaign.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices Best Practice: I Title: Aids Awareness Programme Objectives: • Acquisition of necessary knowledge and skills about HIV and AIDS and sexually transmitted diseases. • Appreciation of facts and issues related to HIV and AIDS. • Develop life skills that would lead to AIDS free life. • Identify appropriate sources of information on HIV/AIDS related issues . • Making decisions about personal and social behavior. Context: Due to high prevalence of HIV among the youth aged 15- 24 years (UN, 2005) various governments have diverted their strategies to emphasize on social behavioral change other than the focus on curative and hospitalization measures. the programme included: acquiring necessary knowledge and skills about HIV and AIDS and sexually transmitted diseases appreciation of facts and issues related to HIV and AIDS and sexually transmitted diseases develop life skills that will lead to AIDS and sexually transmitted diseases free life identify appropriate sources of information on HIV and related issues make decisions about personal and social

behaviour that reduce risk of HIV and sexually transmitted infections. Although there seems to be a high level of awareness of the HIV and AIDS menace among the youth, their behavior does not reflect this level of awareness. There seems to be a mismatch between HIV and AIDS Programme objectives and behavior change among the youth. However, this level of mismatch has not been established for effective intervention strategies to be put in place. The purpose of this programme was to determine the gap between the objectives and actual HIV and AIDS education programme. The Practice: On 1 December 2016 a workshop was organized on AIDS awareness. Gajanan Sibre, counselor of ITC was the resource person and Dr Dayanand Over was present on the occasion. Sibre told about the reasons of HIV and its symptoms, what precautions one must take to prevent HIV? Dr. Over expressed concern over the increasing percentage of HIV. Many students participated in the workshop and asked their queries. 103 students and 13 teachers participated in the Workshop. Evidence of success: • The programme tried to analyze the HIV and AIDS education programme's objectives in light of the existing research findings. • The programme also tried to establish a shared meaning of the HIV and AIDS education programme's objectives. • Objectives to articulate specific life skills to be disseminated to the learners this may make them face the HIV and AIDS situation with courage in terms of going for HIV. • This programme may enable them understand their lives better and HIV and AIDS prevention thereby actively participate in its control. Problems Encountered and Resources Required: • The programme revealed that there exist some weaknesses on the Programme's delivery thereby hindering effective achievement of the objectives. • The study found out that as much as student respondents felt that they had achieved most of the programme's objectives, teachers on the other hand felt that students had achieved very little from the programme. • The study therefore recommends that the programme should be separated and taught as a field on its own and not as an integrated content. Best Practice: II Title: Debate Competition Objectives: • Make awareness about social, political, economical and cultural issues. • To motivate youth for constructive work. • To imbibe moral values in students. • Make social change through thoughts. • Update current knowledge of the students. Context: The college had been organizing the debate competition at district level for twelve years. Since 31 December 2009, the competition is being organized at University level. At the beginning when it was organized at district level, the area of contact was very small. But after organization at university level made it board. The management and the staff's decision is very fruitful in organizing the competition at large. The Practice: The college organizes the University Level Intercollegiate Debate Competition during the period of Annual Gathering of the college. In the meeting of the college staff the subject is decided and committee is formed. The topic of presentation is generally related of the current social, political economical issues. Invitation cards are formed and sent to all colleges. The college makes accommodation of outside participants without any charges. The prizes given to the participants are also contributed by the college staff. The team who gets more marks in the competition gets mobile cup. It should be returned after completion of a year. The cup will remain to the college if the same college wins it consequently for three years. Five money prizes are also given to the winners. Before commencement of the competition, the participants are divided into lots and numbers are given to each participant. No participant has to reveal his or her college name. Because of this, name of the college and the participant remain secret. Reflection of each and every participant is seen in their speech. The process of observation and giving marks is very transparent. Evidence of success • It is found that youth take part in the competition very enthusiastically. • Relations with other colleges maintained. • It helped number of students in increasing their elocution level. • Students get motivated and learn by observing the competition. • Students of our college are getting prizes of various levels outside the institution. Problems Encountered

and Resources Required. • The organizer having problem with accommodation facility because college has none. • The college is in very rural and at last point from university. It leads to inconvenient to reach the college. • In the world of technology students don't take interest in such competition.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.bbclonar.ac.in/pdf/Best%20Practices_new.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college established in 1984, with the view of education to rural students. The vision of the college if 'as a part of community, is to inspire a passion of learning. Our college is the first college in Lonar taluka. Most of the students are from adjoining villages and from humble financial background. The institution tries to bring the rural masses into main stream and make them a responsible citizen of India. In order to achieve the mission the college strives at its level best by arranging different events creates the platforms for education. NSS unit of the college is one of the active departments in the college, taking efforts to bring the rural students in education through health awareness, women empowerment programs, illiteracy programmes, and makes a platform available for the student, which impart the confidence in students. It organizes rallies and conducts camps to create awareness about social responsibility, work culture and patriotism among students. The college publishes a yearly magazine "Mayurpankha" in which student write on various issues. The writing imparts more confidence in them to stand and become a part of education stream. In the beginning of every session the principal and all staff guide and give counseling to new admitted students. Through all these activities the total admission are increased. Generally it is found that the percentage of taking of higher education in rural area is very low. Especially, the girl students leave the education after completing higher secondary education. The reason of that is poor economical condition of the parents. For increasing the percentage of girl students the college started providing financial help to girl students from villages by giving money to bus passes. The schemes helped in increasing numbers of girl students in the college. The college has started Certificate course in Marathi language skill, Certificate Course in Indian Archaeology and Certificate Course in Banking Finance. The physical department runs cell of competitive Exam, and Police Training. Through the cell two hundred students are placed at various departments/levels, and working successfully. The recourse of rich library provides every essential reading material and conductive atmosphere for the academic development of students. The college also accepts mode of without payment for admissions. The institution has motive to make awareness about higher education in rural area, a passion for learning in them who leaves education at early age. It has achieved its vision and mission at some extent by accepting the policies and positive attitude.

Provide the weblink of the institution

https://www.bbclonar.ac.in/pdf/Distinigtiveness.pdf

8.Future Plans of Actions for Next Academic Year

The College is situated in one of the most educationally backward district of Maharashtra. The institution and its supportive staff try to take the flame of education in every household. It always tries to make improvement from its opening. The institution has following new plan for the forthcoming year. - The College is affiliated to Sant Gadge Baba Amravati University since 1984. But

don't get financial help form UGC and other bodies. Because it is not recognized under section of 2(f) 12(b). In the next year it will try to get recognize under section of 2(f) 2(b). - In the coming year it will establish recognized research center of various subjects for research scholars from rural area. - The college will organize woks seminars for teachers and students. - By establish research centre it will study biological, anthropological, historical aspects of Lonar crater and nearby area. - The college will do its Accreditation through the NAAC.